

Appendix E: Draft Statement of Representation (incorporating the Statement of Fact)

Chichester District Council

Town and Country Planning (Local Planning) (England) Regulations 2012 Regulation 19: Publication of Local Plan Statement of Representations Procedure (incorporating the Statement of Fact)

Chichester Local Plan 2021 – 2039

Notice is hereby given that Chichester District Council has published and is inviting comments on the Chichester Local Plan 2021 - 2039 which it intends to submit to the Secretary of State for independent examination. The Chichester Local Plan 2021 - 2039 will cover the District of Chichester excluding the part of the district covered by the South Downs National Park. The Chichester Local Plan 2021 - 2039 will set out the development strategy and policy framework for the plan area and once adopted, will be used to guide decisions on planning applications up to 2039. The draft Plan, which the council is now consulting on, includes the vision and objectives for the plan area, the overall spatial strategy that directs the location of development, the sites/ broad locations that have been identified for development in the plan area and housing numbers for neighbourhood plans to plan for, the policies that will be used to make decisions on planning applications, and how the plan will be monitored. The draft Plan is accompanied by a policies map which shows the policy allocations and designations.

Where to view the proposed submission documents:

The draft Plan, the proposed submission documents and the relevant evidence base will be available for inspection for six weeks from **3 February 2023 until 17 March 2023**:

- a. on the council's website at [ADD LINK TO CONSULTATION PAGES](#)
- b. Chichester District Council Offices
East Pallant House,
1 East Pallant
Chichester
PO19 1TY
(09:00 – 16:00 Mon- Fri)

Reference copies of the draft Local Plan 2021 – 2039 have been placed in Chichester, Selsey and Southbourne libraries. Opening times for the libraries can be found at:

http://www.westsussex.gov.uk/leisure/libraries/find_a_library.aspx

Copies can also be found at the following locations:

South Downs National Park Authority offices:

South Downs Centre
North Street
Midhurst
West Sussex
GU29 9DH

Opening times for the South Downs Centre can be found at:

<https://www.southdowns.gov.uk/contact/>

Period of publication for representations:

The council will receive representations on the Chichester Local Plan 2021 - 2039 for a six-week period which runs **from 3 February 2023 until 17:00 on 17 March 2023**. As set out in the Town and Country Planning (Local Planning) (England) Regulations 20 (2), any representations must be received by the date specified.

How to make representations:

Representations can be made in writing or by way of electronic communications through the following means:

- Online: By using the council's online response form [ADD LINK TO CONSULTATION PAGES](#)
- Paper copies of the response form are available upon request by telephoning 01243 785166 or emailing planningpolicy@chichester.gov.uk.

Paper copy response forms should be sent to the Planning Policy Team, Chichester District Council, East Pallant House, 1 East Pallant, Chichester PO19 1TY or emailed to planningpolicy@chichester.gov.uk

Please submit your representations before 17:00 on 17 March 2023.

Content and structure of representations

Following the representations period, the Local Plan will be submitted for examination by an independent Planning Inspector, appointed by the Secretary of State. The Inspector's role is to examine whether the submitted plan meets the tests of soundness (as defined in the National Planning Policy Framework paragraph 35) and meets all the relevant legislative requirements, including the duty to co-operate.

The Planning Inspector will consider representations made during this period of representation. Any comments on the draft Plan should specify the matters to which they relate and the grounds on which they are made. Only the following matters will be of concern to the Planning Inspector:

- Legal Compliance – does the plan meet the legal requirements for plan making as set out by planning and environmental laws?
- Soundness – has the plan been positively prepared, is it justified, effective, and consistent with national policy?
- Meeting the Duty to Cooperate – has the council engaged and worked effectively with neighbouring authorities and statutory bodies?

The council has produced a guide to help those wishing to respond to the consultation. This is available on the council's website: [ADD LINK](#)

Request for further notification of Local Plan progress

When making a representation you can ask to be notified at a specified address of any of the following:

- Submission of the Chichester Local Plan to the Secretary of State for examination
- Publication of the recommendations of the person appointed to carry out the independent examination of the Chichester Local Plan on behalf of the Secretary of State
- Adoption of the Chichester Local Plan

It is important that the Planning Inspector and all participants in the examination process are able to know who has given feedback on the Publication Plan. All comments received will therefore be submitted to the Secretary of State and considered as part of a public examination by the Inspector. In addition, all comments will be made public on the council's website, including the names of those who submitted them. All other personal information will remain confidential and will be managed in line with the council's Privacy Statement ([ADD LINK TO PRIVACY STATEMENT](#)).

The Examination Process

The examination is open to the public. Subject to the venue's seating availability, anyone can attend to listen to the discussions but there are strict rules which apply to those who wish to participate.

If you wish to appear at the examination as a participant, such a request must be made as part of the representation on the draft Plan. The right to appear and be heard by the Inspector at a hearing session is defined in the Planning and Compulsory Purchase Act 2004 section 20 (6)